

# **BRIDGEND COUNTY BOROUGH COUNCIL**

## **REPORT OF THE CLERK & TECHNICAL OFFICER**

### **COYCHURCH CREMATORIUM JOINT COMMITTEE**

**15 SEPTEMBER 2017**

#### **CHRISTMAS SERVICE**

##### **1. Purpose of the Report**

1.1 The purpose of the report is to advise the Joint Committee on arrangements for the Christmas Service 2017.

##### **2. Connection to Corporate Improvement Plan / Other Corporate Priority**

2.1 This report is prepared and takes into consideration the following Corporate Improvement Objectives as outlined in the Councils Corporate Plan: -

- Priority one – Supporting a successful economy
- Priority two – Helping people to be more self-reliant
- Priority three – Smarter use of resources

##### **3. Background**

3.1 Coychurch Crematorium holds an annual Christmas Service for visitors and bereaved.

##### **4. Proposal**

4.1 This year's Christmas Service has been arranged for Thursday 14<sup>th</sup> December at 7.00pm. The service will be led by Reverend Alwyn Evans, Smyrna Baptist Chapel, Pen-y-fai. Musical support will be provided by Lewis Merthyr Band. Refreshments will be sponsored by Rosemount Funeral Home, Bridgend (Co-operative Funeralcare).

4.2 Invitations will be sent to the Mayors of Bridgend, the Vale of Glamorgan and Rhondda Cynon Taff County Borough Councils, Members of the Joint Committee and local Councillors.

4.3 The event will be advertised with posters in local libraries and Council offices and publication in the Glamorgan Gazette and Glamorgan Gem, and on Bridgend County Borough Council's web site.

4.4 As is the normal practice, it is proposed that the proceeds from the monetary collection taken on the evening will be donated to the Joint Committee's Chairman's Mayor's charity fund.

5. **Effect upon Policy Framework and Procedure Rules**

5.1 None.

6. **Equalities Impact Assessment**

6.1 Bridgend Council's Equalities Impact Toolkit has been utilised, which indicates that the nomination proposed will have no impact on specific equality groups and disability duties.

7. **Financial Implications**

7.1 The events refreshments are supported by the Co-operative Funeral Group. The cost of staff and performers, estimated at £450, is included within the Crematorium revenue budget.

8. **Recommendation**

8.1 The Joint Committee is asked to note the contents of this report.

**Zac Shell**  
**CLERK AND TECHNICAL OFFICER**  
**December 2017**

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**Background Papers:** Equalities Impact Assessment Toolkit